

Wabash County AACTION CONFLICT OF INTEREST POLICY

Local Coordinating Council Officers and voting members are knowledgeable and active in the community in the areas of substance abuse prevention, education, law enforcement, justice and treatment. Thus, conflicts of interest and appearances of conflicts of interest are natural and expected. To ensure that evaluation of local grant requests and other decision-making process are free from such conflicts and appearances of conflicts, the Local Coordinating Council requires full disclosure of all affiliations whenever and affiliation with an applicant for local drug-free communities funds exists. To this end, the following procedures shall be complied with:

1. Each officer and member serving on a grant review committee shall submit to the LCC a statement disclosing (1) all affiliations with organizations applying for Drug-Free Communities support and (2) any relationship by blood or marriage with an individual applicant for a direct grant. Each officer or member shall be determined and supplied by the LCC and it shall be the responsibility of each officer or member to keep his or her statement current. All statements shall be kept as part of the LCC records and shall be open to public inspection.
2. An affiliation is deemed to exist if an officer or member (or any member of his or her immediate family) is associated with an eligible organization or its auxiliary or other support groups as:
 - a. A director, trustee, officer or employee;
 - b. A fund raiser or financial advisor;
 - c. An independent contractor who has received fees or payments from the organization within the year preceding the filing of the affiliation statement or any amendment thereto;
 - d. A contributor, directly or through an entity which she or he controls, of an amount which is more than five (5) percent of the organization's annual budget for its fiscal year ending within the year preceding the filing of the affiliation statement or any amendment thereto and which is more than \$1,000.00; or
 - e. The holder of any position or interest, which would preclude or appear to preclude fair and objective evaluation of any grant request.
3. "Immediate family" is defined as including the spouse and any child living at home.
4. Board Members who declare a conflict of interest with a particular grant application are excused from the meeting room during the evaluation and discussion of that application.

CONFLICT OF INTEREST DISCLOSURE FORM

Your Name (print) _____

I have reviewed the Wabash County AACTION *Conflict of Interest Policy* and find that:

(Check One)

_____ I have no conflicts or appearance of conflict of interest.

_____ I have conflicts or appearances of conflict of interest as follows:

Name of Grant Applicant(s)

Conflict(s)

Signature: _____

Date: _____

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